

DEPARTMENT OF DISABILITIES, AGING AND INDEPENDENT LIVING

Division of Licensing and Protection
HC 2 South, 280 State Drive
Waterbury, VT 05671-2060
<a href="http://www.dail.vermont.gov">http://www.dail.vermont.gov</a>
Survey and Certification Voice/TTY (802) 241-0480
Survey and Certification Fax (802) 241-0343
Survey and Certification Reporting Line: (888) 700-5330
To Report Adult Abuse: (800) 564-1612

February 15, 2018

Ms. Taryn Austin, Manager Middlesex Therapeutic Community Residence 1076 Us Route 2 Montpelier, VT 05602-8840

Dear Ms. Austin:

Enclosed is a copy of your acceptable plans of correction for the survey conducted on **January 17, 2018**. Please post this document in a prominent place in your facility.

We may follow-up to verify that substantial compliance has been achieved and maintained. If we find that your facility has failed to achieve or maintain substantial compliance, remedies may be imposed.

Sincerely,

Pamela M. Cota, RN Licensing Chief

amle MCHaRN



Division of Licensing and Protection (X1) PROVIDER/SUPPLIER/CLIA (X2) MULTIPLE CONSTRUCTION (X3) DATE SURVEY STATEMENT OF DEFICIENCIES COMPLETED AND PLAN OF CORRECTION IDENTIFICATION NUMBER: A. BUILDING: С B. WING 01/17/2018 0610 STREET ADDRESS, CITY, STATE, ZIP CODE NAME OF PROVIDER OR SUPPLIER **1076 US ROUTE 2** MIDDLESEX THERAPEUTIC COMMUNITY RES MONTPELIER, VT 05602 SUMMARY STATEMENT OF DEFICIENCIES PROVIDER'S PLAN OF CORRECTION (X5)(X4) ID COMPLETE (FACH CORRECTIVE ACTION SHOULD BE (EACH DEFICIENCY MUST BE PRECEDED BY FULL PREFIX PREFIX DATE CROSS-REFERENCED TO THE APPROPRIATE REGULATORY OR LSC IDENTIFYING INFORMATION) TAG TAG DEFICIENCY) T 001 T 001: Initial Comments PLEASE SEE The Division of Licensing and Protection ATTACHED POCUMENTATION conducted an unannounced on-site relicensure survey and investigation of a facility self-report on 1/17/2018. The following are Therapeutic Community Residence regulatory findings. T 032 V.5.7.b Resident Care and Services T 032 SS=D 5.7 Treatment Plan 5.7.b The residence shall ensure that the treatment plan reflects steps to be taken to solve identified problems, either by direct service at the residence or indirectly by referral to a community resource. The treatment plan shall be completed within fourteen (14) days of admission. This REQUIREMENT is not met as evidenced DV: Based on record review and staff interview, the residence failed to ensure that all treatment plans included steps to be taken to solve presenting problems for one of three residents in the sample (Resident #2). Resident #2, with a diagnosis of schizophrenia, was admitted to the TCR on 12/22/2016, with an initial treatment plan completed within 24 hours after admission. Treatment plan updates were completed on 1/24/2017 and 8/11/2017 but did not include an identified problem related to maintaining appropriate physical and interpersonal boundaries while at the residence. Between 12/12/2017 and 12/29/2017 documentation in 10 progress notes indicate an increase in Resident #2's behaviors requiring redirection from staff and reminders about

Division of Licensing and Protection

LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE

TITLE

(X6) DATE

. Pluctar, MTCK

2-12-(8

STATE FORM

N. 244

If continuation sheet 1 of 8

Division of Licensing and Pr	otection				
STATEMENT DF DEFICIENCIES AND PLAN OF CORRECTION	(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:	` ′	E CONSTRUCTION	(X3) DATE SI COMPLE	
				С	
	0610	B, WING		01/17	/2018
NAME OF PROVIDER OR SUPPLIER	STREETAI	DDRESS, CITY, S	TATE, ZIP CODE		
MIDDLESEX THERAPEUTIC		ROUTE 2			
011111101107		LIER, VT 056		COTION	045
PREFIX (EACH DEFICIENC	ATEMENT OF DEFICIENCIES Y MUST BE PRECEDED BY FULL LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CDRRE (EACH CORRECTIVE ACTION SH CROSS-REFERENCED TO THE APF DEFICIENCY)	OULD BE	(X5) COMPLETE DATE
T 032 Continued From pa	age 1	T 032			
Behaviors included other residents, rul and "blowing kisse in behavior includir residents and "pok other residents wh November and Dec Resident #2's treat 1/4/2018 to include problems related to physical boundarie behaviors was not in a timely manner presenting problem	d sitting in close proximity to be bing another resident's arm s". Resident #2 also engaged ag opening the doors of other ing their head in the door" of ite they were sleeping in cember of 2017. While ment plan was updated on interventions addressing a maintaining appropriate is, the pattern of escalating updated in the treatment plan. The delay in including as in the treatment plan was Director at 3:15 PM on		PLEASE SEE ATTACHED DOCUM	ENTATON	
T 040 V.5.8.5 Resident C SS=D 5.8 Medication Ma		T 040			
5.8.5 Staff other the PRN psychoactive residence has a will PRN medication will behaviors the med address; specifies indicate the use of staff about what defects the staff multiple process.	nan a nurse may administer medications only when the ritten plan for the use of the hich: describes the specific ication is intended to correct or the circumstances that the medication; educates the esired effects or undesired side ust monitor for; and documents for and specific results of the				
by: Based on staff inte	NT is not met as evidenced rview and record review, the required care plan to				

STATE FORM

If continuation sheet 2 of 8

V87M11 If continuation sheet 2 of 8 Michelefusly Director, MTZR 2-12-18

Division	of Licensing and Pro	otection					
STATEMEN	NT OF DEFICIENCIES OF CORRECTION	(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:	, ,	LE CONSTRUCTION		(X3) DATE COMPI	SURVEY LETED
		0610	B. WING	**************************************		01/1	) 7/2018
NAME OF F	PROVIDER OR SUPPLIER	STREET ADI	DRESS, CITY,	STATE, ZIP CODE			_
MIDDLES	SEX THERAPEUTIC C	COMMUNITY RES 1076 US F	ROUTE 2 LIER, VT 05	602			
(X4) ID PREFIX TAG	(EACH DEFICIENCY	NTEMENT OF DEFICIENCIES  Y MUST BE PRECEDED BY FULL  SC IDENTIFYING INFORMATION)	ID PREFIX TAG	(EACH CORR	R'S PLAN OF CORRECTI RECTIVE ACTION SHOU RENCED TO THE APPRO DEFICIENCY)	LD BE	(X5) COMPLETE DATE
T 040	Continued From pa	ge 2	T 040				
		tion of PRN psychoactive other than a nurse for 1		PLEASE	SEE	. !	
:		in the sample. (Resident #1).		ATTACHED	SEE	HION	
	orders upon admiss PO PRN (as neede staffing does not romursing staff on the non-nurse staff admovernight shift. Verrouse development of a stadminister a PRN prequired care plan rehaviors the medication, educate effects or undesired monitor for, and does administer a specific results lack of a specific plant administration by undesired administration and specific plants a	Resident #1 had provider sion for "Olanzapine, 10 mg. ed) agitation". The facility utinely include licensed overnight shift. RN delegated minister medications on the mont regulations require pecific care plan when staffed nurse may need to expendent the sychoactive medication. The must address: the specific cation is intended to correct, that indicate the use of the es the staff about the desired diside effects the staff must cuments the time, reason for of the medication use. The an for PRN medication inlicensed staff was confirmed opervisor at 3:45 PM on					
T 052 SS=B	V.5.9.b.1.2.3.4.5.6.7	7 Resident Care and Services	T 052				
;			i			ļ	] :
	demonstrate compete techniques they are providing any direct be at least twelve (1 for each staff perso	ce must ensure that staff etency in the skills and expected to perform before to care to residents. There shall 12) hours of training each year on providing direct care to ling must include, but is not wing:				,	

STATE FORM

6899

. V87M11

If continuation sheet 3 of 8

V87M11 Micheletavalle Director, MTCR 2-12-18

Division	of Licensing and Pro	otection					
STATEME	NT OF DEFICIENCIES	(X1) PROVIDER/SUPPLIER/CLIA	` '	LE CONSTRUCTION	(X3) DATE		
AND PLAN	OF CORRECTION	IDENTIFICATION NUMBER:	A. BUILDING	:	COMP	COMPLETED	
					C		
		0610	B. WING		01/1	7/2018	
NAME DF	PRDVIDER OR SUPPLIER	STREETAL	DRESS, CITY,	STATE, ZIP CODE			
	05V TUED ( DEUTIO (	1076 US	ROUTE 2				
MIDDLE	SEX THERAPEUTIC C	MONTPE	LIER, VT 05	5602			
(X4) ID		TEMENT OF DEFICIENCIES	i D	PROVIDER'S PLAN OF C		(X5)	
PREFIX TAG		/ MUST BE PRECEDED BY FULL SC IDENTIFYING INFORMATION)	PREFIX TAG	(EACH CORRECTIVE ACT) CROSS-REFERENCED TO TI		COMPLETE DATE	
17.0		·	1	DEFICIENCY	′)		
T 052	Continued From pa	ge 3	T 052				
	Continuou i Tom po						
	(1) Resident rights	·		PLEME SEE			
	(1) Nesident rights			A			
	(2) Fire safety and	emergency evacuation;	}	ATTACHED DOZI	NEWTATION		
	!						
		gency response procedures, ch maneuver, accidents, police					
	Of	on maneuver, accidents, police				·	
	= :	ntact and first aid;				·	
	(4) Policies and pr	ocedures regarding mandatory	,				
		eglect and exploitation;					
	(-)	ee 12 12 12 12 12 12 12 12 12 12 12 12 12					
	∮(5) Respectiui and ⊢residents;	effective interaction with					
	l lesidents,					4	
		of measures, including but not					
		shing, handling of linens,					
		an environments, blood borne versal precautions; and					
	, patriogens and ann	rendar probabilitino, una	1				
	(7) General superv	rision and care of residents					
	   This DEOLUDEME!	UT is not and as suidenced	į				
	† τηις κεαστκεινιει ∮by:	NT is not met as evidenced	:				
		itation review and staff					
		ence failed to ensure that all					
		eived training in the the seven			-	,	
	topic areas identifie	ed in the Therapeutic nce regulations before working	,				
	with residents (3 or	it of 3 staff) Findings include:	<b>!</b>				
	13.5. 123.33110 (0 00		•				
•		ion review at the time of the					
		no evidence of completion of	1				
		: Rights prior to working with- direct care staff who were					
		year. The absence of				i	
	evidence of training	was confirmed with the	-				
	Nursing Supervisor	at 12:30 PM on 1/17/2018.	•		•		

Division of Licensing and Protection STATE FORM

If continuation sheet 4 of 8

Michelyfurla Director, MTCR 2-12.18

Division of Licensing and Protection STATEMENT OF DEFICIENCIES (X1) PROVIDER/SUPPLIER/CLIA (X2) MULTIPLE CONSTRUCTION (X3) DATE SURVEY AND PLAN OF CORRECTION **IDENTIFICATION NUMBER:** COMPLETED A. BUILDING: C B. WING 0610 01/17/2018 NAME OF PROVIDER OR SUPPLIER STREET ADDRESS, CITY, STATE, ZIP CODE 1076 US ROUTE 2 MIDDLESEX THERAPEUTIC COMMUNITY RES MONTPELIER, VT 05602 SUMMARY STATEMENT OF DEFICIENCIES PROVIDER'S PLAN OF CORRECTION (X4) ID ID (X5)(EACH DEFICIENCY MUST BE PRECEDED BY FULL PREFIX (EACH CORRECTIVE ACTION SHOULD BE COMPLETE PREFIX REGULATORY OR LSC IDENTIFYING INFORMATION) CROSS-REFERENCED TO THE APPROPRIATE DATE TAG TAG DEFICIENCY) T 071 Continued From page 4 T 071 PLEMSE SEE T 071 V.5.13 Resident Care and Services T 071 SS=B 5.13 Policies and Procedures ATTACHED DOCUMENTATION Each residence must have written policies and procedures that govern all services provided by the residence. A copy shall be available for review at the residence upon request. This REQUIREMENT is not met as evidenced. Based on record review and staff interview, the residence failed to ensure there were written policies and procedures that govern all provided services. Findings include: Per review of the residence's policy and procedure manual, there was no evidence of a policy addressing treatment planning at the time of the survey. While treatment team meetings occur every business day and include the Director, Nursing Supervisor, Psychologist, Social Worker and senior direct care staff, there was no documented procedure directing treatment planning or a process for timely updates when clinically needed. The lack of a policy addressing treatment planning was confirmed with the Director at 3:15 PM on 1/17/2018. T 080 V.5.16.c Resident Care and Services T 080 SS=D 5.16 Reporting of Abuse, Neglect and Exploitation 5.16.c Incidents involving resident-to-resident abuse must be reported to the licensing agency if a resident alleges abuse, sexual abuse, or if an

Division of Licensing and Protection

STATE FORM

6899

V87M11

If continuation sheet 5 of 8

Micheletaral a Dinita, MTCR 2.12.18

Division of Licer	ising and Pro	otection						
STATEMENT OF DEF AND PLAN OF CORR	ICIENCIES	(X1) PROVIDER/SUPP IDENTIFICATION I		1 ' '	E CONSTRUCTION		(X3) DATE CDMP	SURVEY LETED
		0610		B. WING			01/1	7/2018
NAME OF PROVIDER	OR SUPPLIER		STREET AD	DRESS CITY. S	STATE, ZIP CODE			
THE STATE OF STREET	. 61, 66. 7 E.E.		1076 US		,			
MIDDLESEX THE		COMMUNITY RES	MONTPE	LIER, VT 056	<del>-</del>			I
	CH DEFICIENC	ATEMENT OF DEFICIENC Y MUST BE PRECEDED I SC IDENTIFYING INFOR	BY FULL	ID PREFIX TAG	(EACH CORREC CROSS-REFEREN	PLAN OF CORRECTION TIVE ACTION SHOUL CED TO THE APPRO EFICIENCY)	D BE	(X5) COMPLETE DATE
T 080 Contin	ued From pa	age 5		T 080	_	•		
		dical intervention re f abusive behavior.		· •	PLEMSE SE		į	
resider	nt-to-residen	t incidents, even m	inor ones,		ATTACHED	DOCUMBUT	Bron	
		n the resident 's re presentatives mus		; 		1	į	
and a behavi		e developed to deal	with the				ļ	<u> </u> 
				<u>.</u>				
	EQUIREME	NT is not met as e	videnced					
by:	on record re	eview and staff inter	ariow the				·	
		develop a plan to n						
		to resident behavio						
		n the sample ( Res		[				
		tial to effect all resid						
TCR.	Findings inc	lude:						
		dmitted to the TCR						
		ecord review, Resid pattern of behavior						
		iate for a therapeut		1				
		d Resident #3 in De		}				
		/15/2017 and 12/29						1
		ed in behavior inclu						
		3's arms, "blowing		<u>.</u>				
		ent #3's door on tw		ì				
		29/2017 Resident # nd for most of the si						
		7/2018, a mental h		:				
		at staff had to, "kee		!				:
	eye" on Resident #2 and that s/he required							;
		ve to ten minutes d		•	i e			
		lity to maintain app				,		
physic	al boundarie	s with other resider	nts.					
		was filed on 1/4/201		,				
		nd Adult Protective				$\bigvee$		
	•	#2, however there to address the patte		1		-		

STATE FORM

V87M11

6899

If continuation sheet 6 of 8

Michelbarale, Duata, MTZR 2-2-18

Division	of Licensing and Pro	otection	·					
STATEMEN	IT OF DEFICIENCIES OF CORRECTION	(X1) PROVIDER/SUPPI IDENTIFICATION N			E CONSTRUCTION	l	(X3) DATE COMP	SURVEY LETED
		0610		B. WING			01/1	7/2018
NAME OF F	PROVIDER OR SUPPLIER		STREET AD	DRESS CITY.	STATE, ZIP CODE			
			1076 US I					
	SEX THERAPEUTIC C			LIER, VT 05		STORING OF SORDES	TION 1	
(X4) ID PREFIX TAG	(EACH DEFICIENCY	TEMENT OF DEFICIENC MUST BE PRECEDED E SCIDENTIFYING INFORI	Y FULL	ID PREFIX TAG	(EACH COI	ER'S PLAN OF CORREC RRECTIVE ACTION SHO ERENCED TO THE APPF DEFICIENCY)	ULD BE	(X5) COMPLETE DATE
T 080	Continued From pa	ge 6		T 080	2			; !
	behavior between F				PLEME	SEE		İ
:	The lack of a speci #2's escalating beh Director at 3:15 PM	aviors was confirm			19thActh	ED DOCUMEN	MATIAN	
							•	
T 115 SS=C	VII.7.1.a.3 Nutrition	and Food Service		T 115				
	7.1 Food Services				·			
	7.1.a Menus and I	Nutritional Standard	ls					,
	7.1.a.3 The curren therapeutic menu s							
į	public place for	·						
	residents a	nd other interested	parties.		·			
	This REQUIREMEN	NT is not met as ev	videnced			,		
-	Based on observati							!
· ·	residénce failed to jin a prominent loca							
	During an environm	nental tour of the re	sidence,					 
	there was no evider in a location access						•	
:	interested parties.	The absence of a p	osted					
	menu was confirme Program Technician			:				:
T 150	IX.9.3.a Physical Pl	ant		T 159				<u> </u>
SS=B			tio o					
	9.3 Toilet, Bathing	·						. !
	9.3.a Toilet, lavator equipped with grab			•				
equipped with grab bars for the safety of the residents. There shall be at least one (1) full bathroom that meets the requirements of the Americans with Disabilities Act of 1990, as					$\lor$			
				,			į	

Division of Licensing and Protection STATE FORM

6899

V87M11

If continuation sheet 7 of 8

Michelefral, piector, MTCR 2-12-18

Division of Licensing and Protection							
STATEME	NT OF DEFICIENCIES I OF CORRECTION	(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:	ſ	E CONSTRUCTION	(X3) DATE SURVEY COMPLETED		
	· ·	0610	B. WING		C 01/17/2018		
NAME OF	PROVIDER OR SUPPLIER	STREET AL	DRESS, CITY,	STATE, ZIP CODE			
MIDDLE	SEX THERAPEUTIC C	CIMMMINITY RES	ROUTE 2 LIER, VT 05	602			
(X4) ID PREFIX TAG	(EACH DEFICIENCY	TEMENT OF DEFICIENCIES MUST BE PRECEDED BY FULL SC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORREC (EACH CORRECTIVE ACTION SHO CROSS-REFERENCED TO THE APPI DEFICIENCY)	OULD BE COMPLETE		
T 159	Continued From pa		T 159	PHENS SEE	:		
		e building accessibility forced by the Department of		ATTACHED POCUMEN	VIATION		
	by: Based on observation resident failed to enfunctioning bathroomequirements of the Act (ADA). Finding: During an environmenthe shower head of was turned on and improvided evidence to several maintenance providing custodials. However, the shower repair to the shower	Americans with Disabilities					
·					 !		

STATE FORM

If continuation sheet 8 of 8

minetularila Director, MTZR 2-12-18





State of Vermont
Department of Mental Health
Middlesex Therapeutic Community Residence
1076 US RT 2
Montpelier, VT 05633
www.mentalhealth.vermont.gov

Agency of Human Service

phone 802-828-5800

fax 802-828-5821

February 12, 2018

Pamela M. Cota
Department of Disabilities, Aging and Independent Living
Division of Licensing and Protection
HC 2 South State Drive
Waterbury, VT 05671-2060

Dear Ms. Cota,

Please find attached the Plan of Correction that addresses the findings of your visit to the Middlesex Therapeutic Community Residence on January 18, 2018.

## 1) T 032 Resident Care and Services

Treatment Plan – the Residence failed to ensure that all treatment plans included steps to be taken to solve presenting problems.

- What action will you take? Presenting problems in the treatment plans will be reviewed
  by the treatment team during morning rounds. Specific findings were discussed with
  staff by MTCR Director during staff meeting on 1/24/18
- What measures will be put into place to ensure this doesn't re-occur? Presenting problems will be reviewed daily during morning rounds by the treatment team to ensure that they are being addressed. When new patterns of concerning behavior are identified, the MTCR treatment team will decide on a plan of action and document these in a treatment plan update. This document will be filed in the resident's chart and the change will be communicated to all staff through the Clinical Leadership Meeting Notes and then put in the Day Book.
- How will this be monitored? Treatment team members will be canvassed routinely about whether or not emerging patterns of behavior are being observed.
- Date completed: 2/16/18

#### T 040 Resident Care and Serviced

Medication Management – The finding was that the facility failed to develop the required care plan to address administration of PRN psychoactive medication by staff other than a nurse.

- What action will you take? The MTCR Nurse Manager reviewed the TCR Regulations. In addition, the Nurse Manager reviewed all of the MARs/PRN sheets for psychoactive medications to ensure that next to every reason to dispense the medication, there were clear examples/circumstances of when to dispense the PRN medication, in order to ensure that documentation was current and up to date.
- What measure will be put into place to ensure this doesn't re-occur? MTCR Nurse
   Manager directly quoted from Page 26 section (5) of the TCR regulations in the 1/24/18
   staff meeting, to ensure that staff acknowledged and understood the standard. This was
   typed in the meeting minutes and Nurse Manager will ensure that all staff read and sign
   meeting minutes.
- How will this be monitored? MTCR Nurse Manager will review MAR's on a regular basis
  to ensure that next to every reason to dispense the medication there are clear examples
  of when to dispense the PRN medication. In addition, there is a check box in the
  progress notes when a PRN medication is dispensed, that staff are required to complete.
- Date completed: 2/12/18

# 3) T 052 Residential Care and Services

Staff Services – There is no evidence of completion of training in Resident Rights prior to working with residents for three direct care staff who were hired within the last year.

- What action will you take: The MTCR Director spoke with staff regarding the lack of Resident's Rights documentation in the 1/24/18 staff meeting. A Read and Sign for Resident's Rights was sent to all staff prior to the staff meeting. MTCR maintains records of all minimum training requirements.
- What measure will be put into place to ensure this doesn't re-occur? We have
  acknowledgement of each staff member of their understanding of Resident Rights, from
  the Read and Sign. Resident Rights continue to be posted in a general common area, for
  all staff and residents to view. New hires will receive Resident Rights education during 2day orientation at MTCR.
- How will this be monitored? The Resident's Rights training roster is monitored by the MTCR Program Technician.
- Date completed: Staff completed their training on Resident's Rights on 1/22/18

## 4) T 071 Resident Care and Services

Policies and Procedures – There was no evidence of a policy addressing treatment planning at the time of the survey.

- What action will you take: We have developed a policy that addresses treatment planning for the residence.
- What measures will be put into place to ensure this doesn't re-occur? This new policy
  will be uploaded into the electronic version of MTCR's Policy and Procedure Manual as
  well as a hard copy being placed in the Policy and Procedure Manual book on site. A
  Read and Sign will be distributed to staff with the new policy. Any questions will be
  addressed.

- How will this be monitored? This policy will be routinely monitored by the treatment team members to ensure implementation during morning reports.
- Date completed: This change in policy is effective as of 2/16/18

### 5) T 080 Resident Care and Services

Reporting Abuse, Neglect and Exploitation – Based on record review and staff interview, the residence failed to develop a plan to manage a pattern of resident to resident behaviors for one of three residents. This has the potential to effect all residents at the TCR.

- What action will you take: There will be documentation in the chart to reflect observed changes to patterns in behavior by residents.
- What measures will be put into place to ensure this doesn't re-occur? There will be updates made to the treatment plan by the clinical staff to address observed patterns of behavior in the residence.
- How will this be monitored? Changes to patterns in behavior will be discussed routinely
  in morning rounds by the treatment team and documented in Clinical Leadership
  Meeting Notes and placed in the Day Book.
- Date completed: 2/12/18

### 6) T 115 Nutrition and Food Service

- a. Food Services During an environmental tour of the residence, there was no evidence of the menu being posted in a location accessible to residents or other interested parties. The absence of a posted menu was confirmed by the Director and Program Technician.
  - What action will you take: The weekly menu will be posted the Friday before the week starting on Sunday.
  - What measures will be put into place to ensure this doesn't re-occur? Program Technician has put a reminder on her task in Outlook to put new calendar up the Friday before the week starting Sunday.
  - How will this be monitored? MTCR Director will verify weekly menu is posted before Monday morning.
  - Date completed: 2/9/18

## 7) T 159 Physical Plant

Toilet, Bathing and Lavatory Facilities – Based on observation and staff interview, the residence failed to ensure there was one fully functioning bathroom that meets the requirements of the Americans with Disabilities Act (ADA).

- What action will you take: MTCR communicated to staff in staff meeting on 1/24/18.
   Contacted BGS on 1/30/18 to schedule time/day to replace shower heads
- What measures will be put into place to ensure this doesn't re-occur? BGS will come on at a regularly scheduled time to clean the shower heads

- How will this be monitored? BGS has developed a schedule for routine cleaning of shower heads
- Date complete: Shower heads replaced on 2/6/18

Submitted by:

February 12, 2018

Minelleforala, MS Director, MTCR